



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**

March 9, 2011

MINUTES

PRESENT: John Washington, Vice-Chairman
William Bergdoll
Ken Casey
Michael Goode
William Schuckert
Lois Yates (arrived at 6:03 p.m.)

ABSENT: Gunnar Buzzard, Chairman

STAFF: Gary P. Mascaro, Aviation Director
Shannon Johnson, Management Analyst
Chris Read, Airport Operations Manager

OTHERS: George Williams, Senior Traffic Engineer

CALL TO ORDER

Vice-Chairman Washington called the meeting to order at 6:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Mr. Gary Mascaro, Aviation Director, noted that in response to a suggestion by Vice-Chairman Washington, Ms. Johnson has revised the public comment cards; there is now a space to add one's email address.

He stated that the new position of planning outreach coordinator has just been filled. Ms. Kate O'Malley will be starting at the end of March. With her coming on board, the Airport is now fully staffed.

Construction is ongoing on Delta ramp. Bases are being installed throughout the airfield for 43 new signs. The Greenway taxi lane bypass will be the next construction area. Mr. Mascaro assured the Commission that construction is on schedule, with completion anticipated on June 7.

The first stakeholder workshop for the regulatory rewrite process took place on March 1. Staff appreciated the comments received from the 40 attendees. The next steps, which will take place within the next 30 to 60 days, are to provide the written and verbal comments with staff's comments. Revised draft documents will be posted on the website. Information will be sent by email to those who attended, and people who have subscribed. The next meeting will probably be held within 60 days, and he said this may well be the final meeting. Mr. Mascaro reminded the meeting that their goal is for a general consensus. After the final meeting, the draft will be presented to the Commission as an information item, then for action, then to City Council for adoption. He clarified that Council only adopts Chapter 5 of the Scottsdale Revised Code and any fee changes. They will ask Council to look at the whole rewrite, although the Commission has the authority to adopt the minimum standards and rules and regulations.

APPROVAL OF MINUTES

1. Approval of Minutes

Regular Meeting: February 9, 2011

Commissioner Goode made a motion to approve the regular meeting minutes of the February 9, 2011 meeting. Commissioner Bergdoll seconded the motion, which carried by a vote of six (6) to zero (0). Chairman Buzzard was absent.

PUBLIC COMMENT

None noted.

CONSENT AGENDA

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Vertical Aviation, LLC to conduct Aircraft Sales, Aircraft Charter, Aircraft Management, Hangar/Shade Leasing, and Helicopter Maintenance and Repair Services
2. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Great American Hangar, LLC to conduct Hangar/Shade Leasing Services
3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Air Shasta DBA Blue Sky Helicopters, Inc. to conduct Aircraft Charter Services

Commissioner Goode made a motion to approve the Consent Agenda as presented. Commissioner Bergdoll seconded the motion, which carried by a vote of six (6) to zero (0). Chairman Buzzard was absent.

REGULAR AGENDA

1. Discussion and Input regarding the Airpark Area Circulation Plan

Senior traffic engineer Mr. George Williams presented the plan.

Commissioner Bergdoll asked whether the Northsight extension includes the exit from the Loop 101. Mr. Williams said this is currently within the scope of the consultant's analysis. Factors being taken into consideration include cost, ADOT requirements, and the weaving distances on the freeway involved. Staff hopes to present the plans to ADOT by May. The Northsight extension is being kept as a separate item within the plan so that if there are any issues the rest of the plan will not be slowed down.

Commissioner Schuckert asked Mr. Mascaro about possible future constraints if the loop road is sited closer to the Airport. Mr. Mascaro assured him that staff did an evaluation several months ago and the current road design has no impact whatsoever on the Airport property.

In response to a question by Commissioner Goode, Mr. Williams described the plans for Frank Lloyd Wright Boulevard. Staff intends that construction there should be completed in a single phase. This area is still in planning.

Commissioner Goode inquired about funding. Mr. Williams responded that some Proposition 400 funding is available through MAG and Scottsdale would pay 30 percent of the cost.

Vice-Chairman Washington asked about the Hayden and Northsight intersection. Mr. Williams told him that a roundabout is being considered. Staff has engaged the leading North American roundabout expert and the analysis is encouraging.

2. Discussion and Possible Action to Accept the Proposed Aviation Enterprise Fund Five-Year Financial Plan

Management Analyst Ms. Shannon Johnson presented a brief overview of the proposed aviation enterprise fund five-year financial plan. She stressed that the forecast was built using conservative estimates. Consequently expense forecasts are somewhat high and revenue forecasts are somewhat low. Minor changes may be made based on cash flow.

In response to an inquiry from Vice-Chairman Washington, Mr. Mascaro said the future changes will be minor, generically this is the plan staff wants to take to the Budget Review Commission and City Council.

Commissioner Bergdoll made a motion to accept the proposed Aviation Enterprise Fund Five-Year Financial Plan. Seconded by Commissioner Goode, the motion carried by a vote of six (6) to zero (0). Chairman Buzzard was absent.

3. Discussion and Input Regarding a Potential Economic Impact Study for the Airport and Airpark Area

Vice-Chairman Washington noted that Chairman Buzzard's comments were in the packet. This is not agendaized for action tonight.

Mr. Mascaro said it is important to be clear on the scope of the study and what they hope to accomplish and why. In his experience, an economic impact study evaluates the current situation without examining future improvements. An economic impact study should not be confused with a business plan. Staff needs direction in order to move forward and evaluate the process, funding sources, et cetera. The last study of the Airport was done by the State of Arizona in 2004 when every airport in Arizona was studied. At the time he was president of the Arizona Airports Association and they were fighting for the State Aviation Fund. They wanted to demonstrate the economic impact of aviation on the state to the legislature.

He added that if the study were to include the Airpark, funding would be a challenge as the Airport is not allowed to fund an Airpark study. He would have to check with the Economic Vitality Department to see whether they have any plans for an Airpark study.

Commissioner Goode asked whether a study could be done by the State or perhaps gratis by some other organization. He wondered whether an economic impact study is needed at this time, since there is a good surplus in the enterprise fund.

Commissioner Yates pointed out that such studies are very costly and wondered what it could accomplish. Commissioner Bergdoll agreed, saying that this seems like an odd time to be conducting such a study. Because of the shifting economy it could be out of date within a couple of years.

Commissioner Schuckert agreed with Commissioner Bergdoll. He added that if and when the study is conducted, both the Airport and the aviation related uses in the Airpark should be included.

Commissioner Casey asked what such a study might cost. Commissioner Yates said \$100,000 would be a ballpark figure. Commissioner Casey asked Mr. Mascaro if he sees a positive to doing an economic impact study at this time.

Mr. Mascaro said in his professional opinion they should hold off at this time and work through the implementation of the Master Plan. After that he believes they should create a business plan. This has not been done since 1997. It is important to recognize what the aviation related businesses in the Airpark bring to the Airport. He would like to expand the Master Plan to look at the Airpark. He stressed this is his professional opinion and he does not want to disregard Chairman Buzzard's thought process. He supports any thoughts and suggestions moving forward on any of these processes.

Commissioner Yates inquired if they were talking about through the fence activities with regard to the Airpark, or to the entire area. Saying that is an excellent question, Mr. Mascaro said that needs to be discussed. He feels that the through the fence operations should be included. There are discussions within the Community Economic Development Division about evaluating the Airport and Airpark as a whole. He undertook to check with Community Economic Development to see what is planned.

Vice-Chairman Washington asked whether staff could provide a quick outline of what this would encompass with cost estimates, for a future meeting. Mr. Mascaro said he would outline an economic impact study of the Airport and do an outline of the Airport plus the through the fence operations.

Vice-Chairman Washington suggested he could also expand that to include some of the business plan aspects and branding that he referenced, if the outline can be done without too much staff time. Mr. Mascaro undertook to do so.

Commissioner Bergdoll said the City may already be planning some studies that the Airport could tie into. Mr. Mascaro said he will check this. City Council and the City Manager see the Airport and Airpark as the gem of the city and want to see them flourish.

4. Discussion and Input regarding the Airport Advisory Commission liaison program

Commissioner Goode asked Mr. Mascaro if he had heard anything about the LASP. Mr. Mascaro said he has not.

Commissioner Goode reported that he, Mr. Mascaro, Rachel Bush from Economic Vitality, and Scott Chesnut toured the Airport, Air Center, and some available facilities. George Bye is scheduled to visit Scottsdale next Monday, and another tour is planned with Councilman Littlefield.

Commissioner Schuckert said he has reviewed the materials for the regulatory rewrite. This is one of the most significant issues that this Commission needs to address. He asked the other Commissioners to look at the rewrite and speak with as many stakeholders as possible. A lot of work remains to be done.

Commissioner Casey concurred with Commissioner Schuckert's remarks. The stakeholder meeting went very well. The key is for everyone to continue working together.

Vice-Chairman Washington said he had a great phone conversation with Jim Burke, a Phoenix resident who at the January Commission meeting had complained about noise issues. Some of the issues have been ironed out.

Mr. Mascaro reported that the eagle statue will be placed on the northeast side of Scottsdale Road and Redfield. It will be slightly raised with minimal landscaping around it. A group of community members is looking at forming a complementary landscaped park area to the east, on the north side of Thunderbird. Funding is a challenge at this point, both to do the landscaping and for future maintenance. Vice-Chairman Washington interjected that City wants the design of the adjacent Park and Ride lot to be unified with the landscaping design.

Vice-Chairman Washington added that Kristena Hansen of the Arizona Republic has written some sympathetic articles.

5. Discussion and Input regarding Monthly Operations Reports for February 2011

Airport Operations Manager Mr. Chris Read presented the financial reports for February 2011.

In reply to a question from Commissioner Casey, Mr. Read explained that the tower personnel classify the severity of alerts or incidents. Alerts refer to events in flight; incidents are other events, such as a blown tire. When a pilot contacts the tower to report an in-flight issue, the tower asks a series of questions before declaring an emergency.

6. Discussion and Input Regarding Monthly Financial Reports for January 2011

Ms. Johnson stated that January revenues were down about one percent below the forecasted numbers. By fiscal year end she expects the revenues to be on target. The January revenue was about 15 percent higher than in January 2010. Year to date expenses are about 11 percent below the budget.

7. Discussion and Input Regarding Status of Aviation Items to City Council

Mr. Mascaro said there is no update since last month's meeting. He noted that there is a possible daycare center on the southwest corner of 73rd Street and Butherus. This will have to go before the Development Review Board. Planning staff has spoken with the developer regarding Airport concerns. They are just across the street from the prohibited area. Sound attenuation, disclosure notices, and an aviation easement would be required. The developer is prepared to go through the process doing whatever is necessary. This item will not come to the Airport Advisory Commission because they

have a right to that use. He undertook to keep the Commission advised of what happens.

8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Vice-Chairman Washington noted that Chairman Buzzard will still be deployed with the Air National Guard and will be absent from the April meeting.

COMMISSION SUMMARY OF CURRENT EVENTS

None noted.

FUTURE AGENDA ITEMS

Commissioner Goode proposed an agenda item to review the feasibility of providing customs service seven days a week, and possibly expanding the hours. This could bring new business to the Airport from people who would be able to avoid using Sky Harbor.

Commissioner Goode made a motion that the Commission look at the current customs utilization and staffing to see whether it is possible to expand customs availability hours to seven days a week and possibly expand the hours. Commissioner Bergdoll seconded the motion, which carried by a vote of six (6) to zero (0). Chairman Buzzard was absent.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 7:11 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz